

NOTICE INVITING BIDS

FOR

MODERNIZATION OF HYDRAULIC ELEVATOR EQUIPMENT IN THREE CITY FACILITIES – PHASE 4

Bid number: 15-47

NOTICE IS HEREBY GIVEN that the City of Beverly Hills, California (“City”) invites sealed bids for the Project. The City will receive such bids at City Hall, 455 North Rexford Drive, Suite 290, Beverly Hills, California 90210 up to 2:00 p.m. on October 1, 2015, at which time they will be publicly opened and read aloud.

All bids must be made on the form furnished by the City. Each bid must be submitted in a sealed package addressed to the City Clerk with the Project name and bid number typed or clearly printed on the lower left corner of the package. Bids must remain valid and shall not be subject to withdrawal for ninety (90) Days after the bid opening date.

INCORPORATION OF STANDARD SPECIFICATIONS

The 2012 edition of "Standard Specifications for Public Works Construction" and the 2013 and 2014 Supplements (collectively “Standard Specifications”) are incorporated into these Contract Documents by this reference, as amended by the provisions of these Contract Documents. The Work described herein shall be done in accordance with the provisions of the Standard Specifications insofar as the same may apply, and in accordance with these Contract Documents.

SCOPE OF WORK

The Project includes, without limitation, furnishing all necessary labor, materials, equipment and other incidental and appurtenant Work necessary to modernize hydraulic elevator equipment at Fire Station Headquarters, Police Facility and Public Library, including new power unit, controls, selectors, signals and fixtures, door operating equipment, cab interiors, hoistway wiring and other specified equipment located at 445 N. Rexford Dr., 464 N. Rexford Dr. and 444 N. Rexford Dr., Beverly Hills, CA 90210 as more clearly described in the Contract Documents. This Work will be performed in strict conformance with the Contract Documents, permits from regulatory agencies with jurisdiction, and applicable regulations.

OBTAINING BID DOCUMENTS

A copy of the Contract Documents may be obtained by mail or in person from the Capital Assets Department-Project Administration, 345 Foothill Road, Beverly Hills, CA 90210, telephone number 310-288-2823. The Contract Documents, including the plans and specifications may also be viewed on, and downloaded from the City’s website: www.beverlyhills.org/shortcuts: bid information: bid number 15-47.

PREQUALIFICATION – not used

MANDATORY PRE-BID MEETING AND SITE VISIT

A mandatory pre-bid meeting will be held on September 15, 2015 at 10:00 a.m. at 345 Foothill Road, Beverly Hills, CA 90210 followed by a mandatory site visit. Every Bidder is required to attend the pre-bid meeting and site visit. Failure of a Bidder to attend will render that Bidder’s Proposal non-responsive. No allowances for cost adjustments will be made if Bidders fail to adequately examine the premises before submitting a Proposal.

REQUESTS FOR CLARIFICATION

If you discover any error, omission, ambiguity or conflict in the Plans or Specifications and wish to have a clarification, please fax or email your request for clarification to the Project Administrator such that it is received by him or her no later than five (5) working days before Bid opening. Requests for clarification received after this date will be disregarded. Please indicate the Project and bid number in your request for clarification.

REGISTRATION WITH THE DEPARTMENT OF INDUSTRIAL RELATIONS

The Bidder's attention is directed to Labor Code Section 1725.5, which provides that a contractor or subcontractor shall not be qualified to bid on, be listed in a Bid proposal, subject to the requirements of Public Contract Code Section 4104, or engage in the performance of any contract that is subject to Labor Code Section 1720 *et seq.*, unless currently registered and qualified to perform a public work pursuant to Labor Code Section 1725.5. This requirement applies to any bid proposal submitted on or after March 1, 2015, and any contract for public work entered into on or after April 1, 2015.

PREVAILING WAGES

In accordance with Labor Code Section 1770 *et seq.*, this Project is a "public work," and thus, the Contractor and any Subcontractors must pay wages in accordance with the determination of the Director of the Department of Industrial Relations ("DIR") regarding the prevailing rate of per diem wages. Copies of those rates are on file with the Director of Public Works, and are available to any interested party upon request. Contractor shall post a copy of the DIR's determination of the prevailing rate of per diem wages at each job site.

BONDS

Each Bid must be accompanied by a cash deposit, cashier's check, certified check or Bidder's Bond issued by a Surety insurer, each of which must be made payable to the City, in an amount not less than ten percent (10%) of the total Bid submitted. Personal or company checks are not acceptable. Upon award of Contract, Contractor shall provide faithful performance and payment Bonds, each in a sum equal to the Contract Price. Bonds must be issued by a California admitted Surety insurer and submitted using the required forms, which are in the Contract Documents. Failure to enter into a valid contract, including the submission of all required Bonds and insurance coverages, with the City within fifteen (15) Days after the date of the delivery of the contract forms to the Bidder, shall constitute a material breach and subject the Bid security to forfeiture to the extent provided by law.

LICENSES

The Bidder shall possess a valid Class C11 Contractor's license issued by California State Contractors License Board at the time of the Bid submission. The successful Contractor must also possess a current City business license.

RETENTION SUBSTITUTION

Five percent (5%) of any progress payment will be withheld as retention. In accordance with Public Contract Code Section 22300, and at the request and expense of the Contractor, securities equivalent to the amount withheld may be deposited with City or with a State or federally chartered bank as escrow agent, which shall then pay such moneys to the Contractor. Upon satisfactory completion of the Contract, the securities shall be returned to the Contractor. Alternatively, Contractor may request that the City make payments of earned retentions directly to an escrow agent at Contractor's expense. No such substitutions shall be accepted until all related documents are approved by the City Attorney.

LIQUIDATED DAMAGES

All Work shall be completed within 180 calendar days following the date specified in the written Notice to

Proceed from the City. There will be a \$500.00 assessment for each calendar day that Work remains incomplete beyond the time specified for the completion of the Work in the Contract Documents.

BIDDING PROCESS

The City reserves the right to reject any Bid or all Bids and to waive any irregularities or informalities in any Bid or in the bidding and to make awards in all or part in the best interest of the City.

Contact Person: A bidder or potential bidder who has a procedural question may call Julio Guerrero at telephone number 310-288-2823 or email at jguerrero@beverlyhills.org